**Experiment Protocol**

**Recruiting participants:**

Instructions go here

**During the session**

1. Make sure you have the following materials
   1. Consent form
   2. Debriefing form
2. Determine the participant’s ID number
   1. Open up ExampleStudy\_ParticipationSheet.xlsx (password: \*\*\*\*\*\*) and check for the correct subject ID to use.
3. Set up the experiment computer before the participant arrives:
   1. Log in to the computer (user name: \*\*\*\*\*\*\*\*\*, password: \*\*\*\*\*\*\*\*\*)
   2. Open up Chrome or Firefox and navigate to the questionnaire web page: [URL]
   3. Enter the subject number and then minimize the webpage.
   4. Open MATLAB.
   5. Type:

cd [path name to study]

runStudy

* 1. Enter subject number, and hit <Enter> for default session id.

1. When subject arrives
   1. Give them the consent form to look over and sign
   2. Tell them:

[*Introductory dialogue goes here*]

* 1. Get participant set up to go through the study. Have them go through the instructions:

[*Instructions dialogue goes here*]

1. Type ‘c’, then ‘o’ to continue. This will get the study tasks started on the computer, and the participant should be able simply to go through the study at their own pace.
2. While subject is completing the study
   1. Enter participant number and name in the “ExampleStudy\_ParticipationSheet.xls” file.
   2. Enter information about time and date in the “ExampleStudy\_ParticipationInfo.xls” file. Use this file to make any notes about subjects as well (e.g. computer crashed, participant didn’t seem engaged, etc.)
   3. [Other intermediate tasks go here].
3. When subject has completed the Matlab tasks
   1. [*Post-study tasks and dialogue go here*]
4. Debriefing the participant
   1. Give them the debriefing form. Tell them:

[*Debriefing dialogue goes here*]

**After the session**

[*Any other post-session tasks go here*]

**Additional useful information**

How to cancel out of a session:

1. Press Ctrl-C, hold it down for a few seconds to make sure it registers
2. You may need to press a key that PsychToolBox is expecting (e.g. arrow keys for instruction slides, 1-6 for rating slides)
3. Use Alt-tab to navigate to the main Matlab window
4. Press Ctrl-C and hold down for another second for good measure
5. Type ‘sca’ and press <Enter> (sca stands for Screen Close All)
6. This should close the PsychToolBox window and give you full access to the Matlab command window

Running individual components of the study:

One way to do this is comment out the lines of runStudy.m that run a component the participant has already finished. You can comment out the line by typing Ctrl-R (on a PC) or Command-/ (on a Mac). Uncommenting is accomplished by pressing Ctrl-T (on a PC) or Command-T (on a Mac)

Line numbers:

[*Individual task line numbers go here*]

The other way to do it is to run individual sections on their own at the Matlab prompt:

[*Separate study component scripts go here*]

In case of a medical emergency (e.g. participant has an allergic response to a food), call the Emergency Medical Response Group at XXX-XXX-XXXX, or 911.

In case of any other questions or issues, you can call or text [*lab manager*] (ph: XXX-XXX-XXXX, em: xxxxxxxx@xxxx.com) or [*principle investigator*] (ph: XXX-XXX-XXXX, em: xxxxxxx@xxxxx.edu)